

**Appointments to Outside Bodies, Partnerships and Boards
(including Lancashire Police and Crime Panel)
22 May 2023**

Report of the Senior Manager - Democratic Services

PURPOSE OF REPORT

To allow Council to consider its appointments to outside bodies, partnerships and boards, as set out in the report.

This report is public

RECOMMENDATIONS

- (1) That Council considers the options set out in paragraph 3.1 and determines the basis on which appointments to the outside bodies listed in Appendices A and B are to be made.**
- (2) That Council considers the options set out in paragraph 3.2 for the making of appointments and determines the process for dealing with those appointments to outside bodies that are to be made by way of nomination rather than by virtue of role/position.**
- (3) That Council notes the bodies in paragraph 4.0 which have either ceased to exist or have informed the Council that a representative is no longer required.**

1.0 Introduction

- 1.1 A number of outside bodies invite the Council to appoint Councillors to represent the Council on those bodies, and this report deals with the process for making such appointments.
- 1.2 In October 2003 it was agreed that Council would determine the basis on which all appointments to outside bodies and partnerships are made. Unless otherwise requested by the outside body concerned, appointments are made to the date of the next City Council elections, subject to confirmation at each Annual Council meeting.
- 1.3 In November 2008 Council agreed to a protocol to allow appointments to be made by virtue of a Councillor's position where appropriate, and the remaining appointments to be subject to nomination, with Council taking a vote on each appointment. Council

Minute 67 (2008/2009) refers as follows:

“That for future appointments to outside bodies, Council determine whether the appointment should be made by virtue of a Councillor’s position (such as Cabinet Member or Ward Councillor) and for the remaining appointments nominations be invited from any Councillor without restriction, to be voted upon by full Council.”

- 1.4 Council must therefore agree the basis of appointment to each outside body at this meeting before any appointments can be made.

2.1 Proposal

2.2 Basis of appointments

- 2.2.1 All the appointments are set out in Appendices A and B. Appendix A shows those appointments which have previously been made by virtue of position and Appendix B shows appointments made by nomination and voting at Council.

- 2.2.2 Council is requested to confirm or amend the lists in Appendices A and B. Options are outlined in paragraph 4.1 below.

2.3 Procedure for appointing

- 2.3.1 Appointments by virtue of position will be referred to Cabinet or the appropriate Committee for appointment. Ward Councillor appointments will be made automatically, except where a lesser number of representatives is required than there are ward councillors. Such appointments will be dealt with by nomination.

- 2.3.2 Members are asked to consider a procedure for dealing with all appointments which are to be made by nominations. Options for this are outlined below.

3.0 Options available

3.1 Options for the basis of appointments

- 3.1.1 Option 1 – to confirm that the appointments to be made in respect of the bodies listed in Appendix A continue to be made by virtue of role/position, and that those appointments listed in Appendix B be made by nomination and voting.

- 3.1.2 Option 2 – to determine a different basis of appointment for each or any of the appointments listed in the appendices.

3.2 Options for the procedure for appointing by nominations.

- 3.2.1 Option 1 – Members to vote on the nominations for each appointment at this meeting.

- 3.2.2 Option 2 – Members to submit nominations to the Senior Manager – Democratic Services by Friday 16 June 2023 to be voted on at the next Council meeting on 21 June 2023 and to delegate to the Senior Manager – Democratic Services any appointments where there are no more nominations than places on the outside body.

- 3.2.3 Option 2 will save time at this meeting. It will, however, mean that there will be a delay in making the appointments.

4.0 Appointments Which Have Ceased

4.1 Members should note that the following organisations have either ceased to exist or have ceased to require Council representation since the last report to Council:

- Morecambe Football Club Community Sports
- Fylde, Lancaster and Wyre Children's Partnership Board
- Relate

5.0 Lancashire Police and Crime Panel

5.1 The Police and Crime Panel is administered by Blackburn-with-Darwen Council.

5.2 The City Council is asked to make one appointment to the Panel and there may be a second appointment to reflect the political balance across Lancashire. If that is the case, Democratic Services will be informed by Blackburn-with-Darwen. The appointment is usually the appropriate Cabinet Member, so this could be referred to the first Cabinet meeting for appointment.

6.0 Other Issues.

6.1 Lancaster & District Chamber of Commerce are awaiting the results and recommendations from an EDI Study of Chamber membership and the Board of Directors representation. They have requested that we postpone making any appointments until they have reflected on the results and recommendations of this work.

6.2 Morecambe BID CIC have requested that the member appointed to their board is a representative of a Morecambe ward. Likewise, the Yorkshire Dales National Park Board would prefer the Council representative to be from a ward which is wholly or partly within the boundaries of the Yorkshire Dales National Park. Both of these appointments are currently considered by Cabinet, therefore it is recommended that the basis of appointment be changed to a Ward Councillor.

6.3 Lancaster Canal Partnership cannot be contacted. Democratic Support are making further enquiries as this body may have changed its name. Any appointment will be brought to a later meeting.

6.4 Democratic Support have asked bodies if they could provide information about how often they meet, where the meetings take place and what time of day or evening they start. Where this information has been supplied it is provided in Appendix C for Members' information.

7.0 The Dukes Board

7.1 The Dukes have recently formally requested that a Councillor be appointed to their board but the details are not yet finalised. Members are however asked to consider a nominee for this post.

8.0 Conclusion

8.1 Council is asked to agree the basis of all appointments to Outside Bodies, Partnerships and Boards in line with a Members' role such as Ward Councillor, Cabinet or Committee

Member, or by nomination and voting at Council. For those determined to be by nomination and voting at Council, the appointments can be made at this meeting.

- 8.2 All appointments are made following the City Council elections for a 4-year period 2023/24 to 2026/7 subject to confirmation at each Annual Council Meeting.

CONCLUSION OF IMPACT ASSESSMENT

(including Health and Safety, Equality and Diversity, Human Rights, Community Safety, Sustainability and Rural Proofing)

There are no direct implications as a result of this report.

FINANCIAL IMPLICATIONS

Members of outside bodies are entitled to travel expenses, which are currently being funded from within existing budgets.

LEGAL IMPLICATIONS

There are no legal implications as a direct result of this report.

SECTION 151 OFFICER'S COMMENTS

The Section 151 Officer has been consulted and has no comments.

MONITORING OFFICER'S COMMENTS

The Monitoring Officer has been consulted and has no comments.

BACKGROUND PAPERS

Representations on Outside Bodies file.

Contact Officer: Debbie Chambers

Telephone: 01524 582057

E-mail: dchambers@lancaster.gov.uk